



# Capture Image via Symantec Ghost

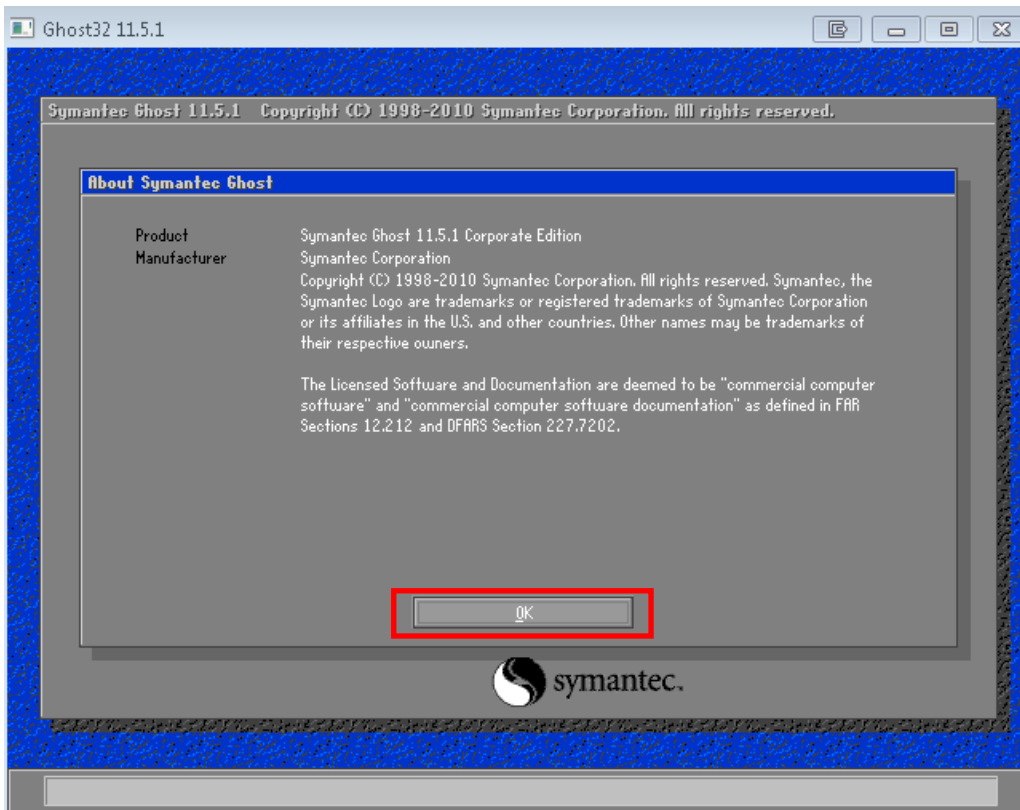
## Procedure Before Attempting to Capture an Image

1. Make sure D:\Failsave drive is empty. Make sure to back up the drive to another source before deleting.
2. Disconnect any external drives such as USB storage devices and Coban removable mobile HDD.
3. Connect a keyboard to the CPU.
4. Shutdown the CPU.
5. Plug in the storage device into USB 1 on the front of the CPU.

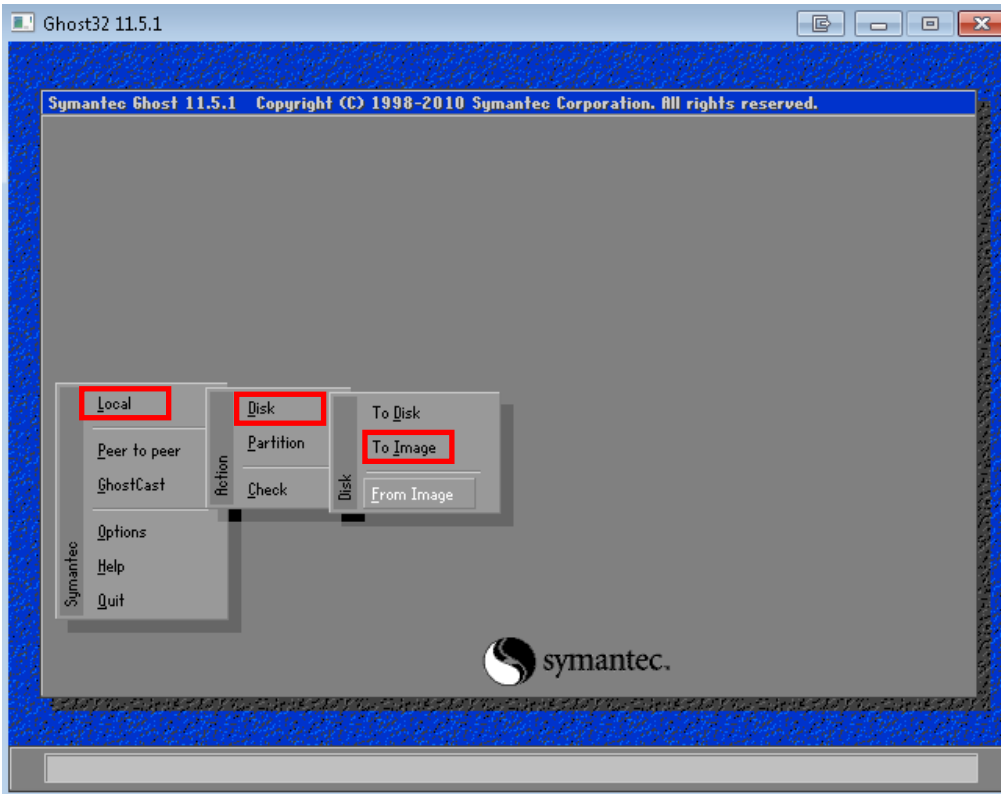


## Using Symantec Ghost

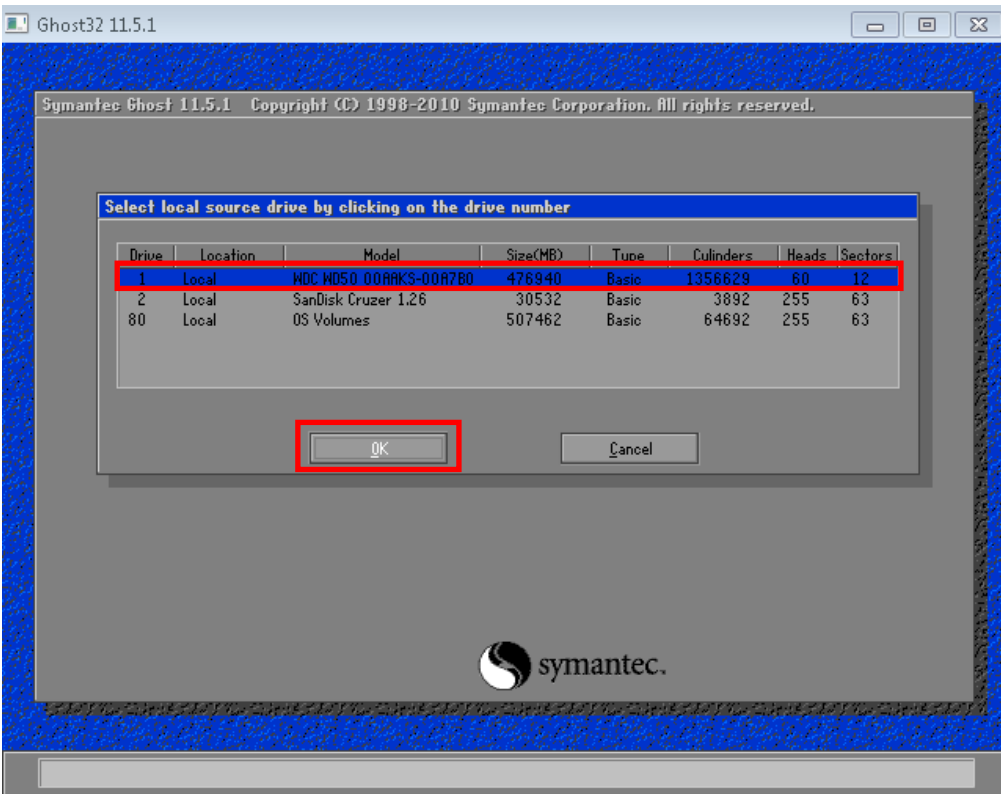
1. When booting up the CPU with the USB storage device connected, a command window will popup. It may take several minutes for Symantec Ghost to start up after seeing the window. NOTE: Make sure that the boot order is correct in BIOS if the system is not booting up from the USB device.
2. Select "OK" when the Symantec Ghost window pops up.



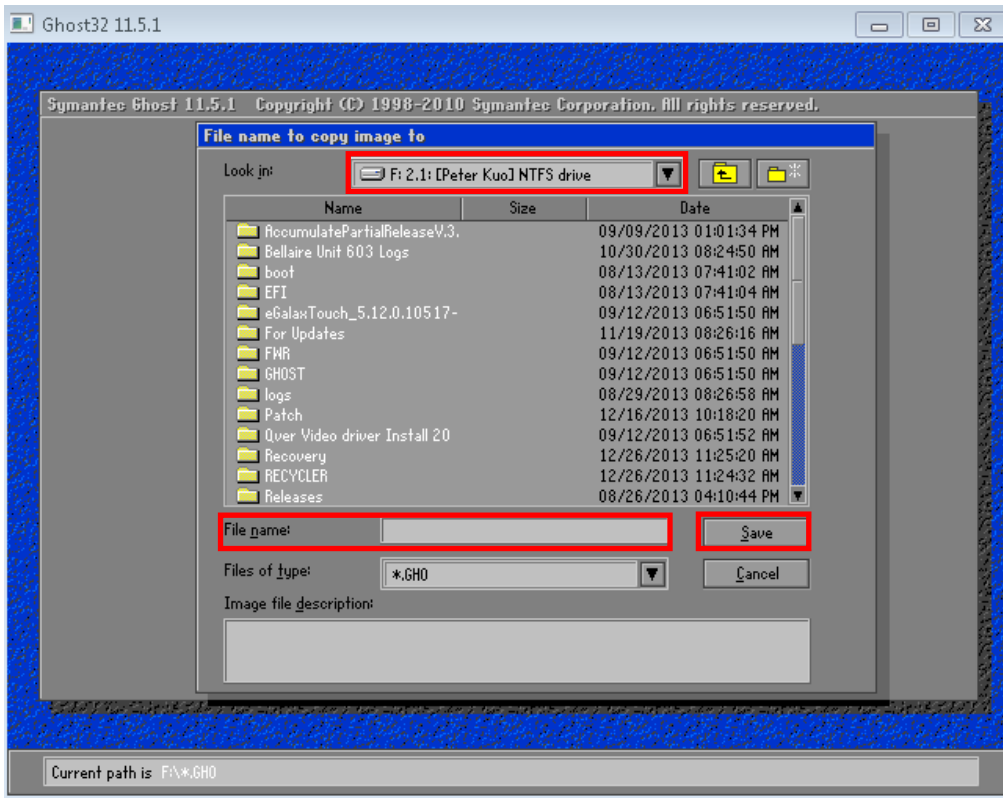
3. From the menu, select “Local” → “Disk” → “To Image”



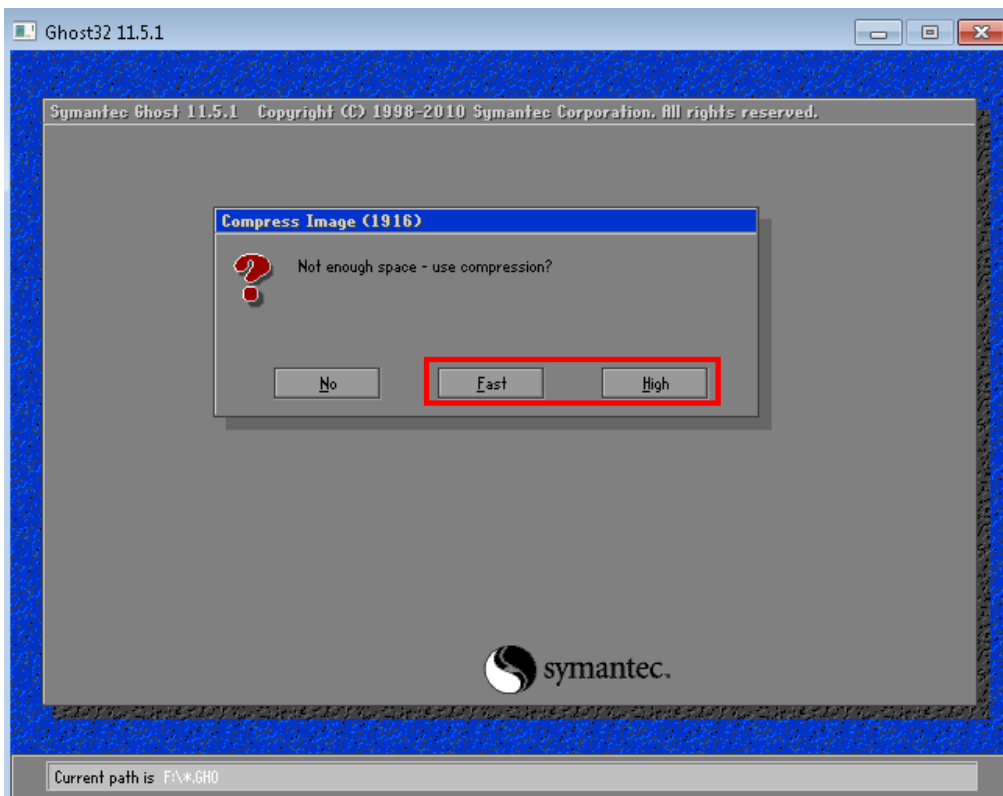
4. Select the source drive to capture the image from. NOTE: Your source drive will be different than the example below.



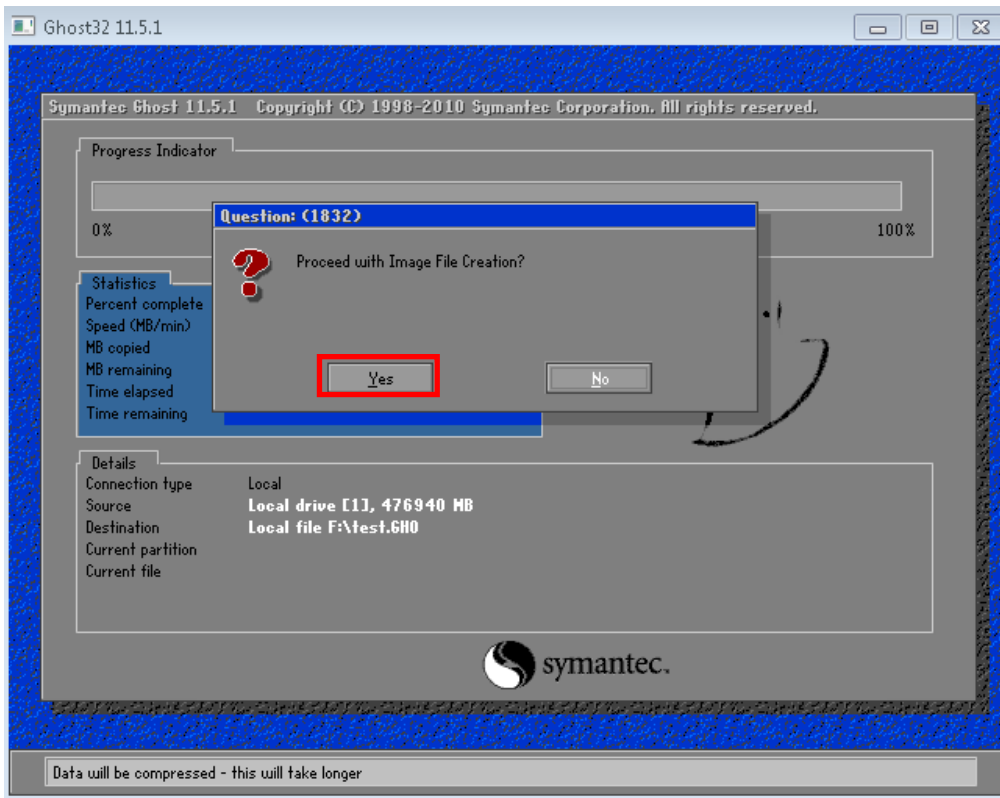
5. Proceed to select the destination drive to save the image to from the drop down menu. Enter in a "File name" to save this image under. Click "Save" to continue.



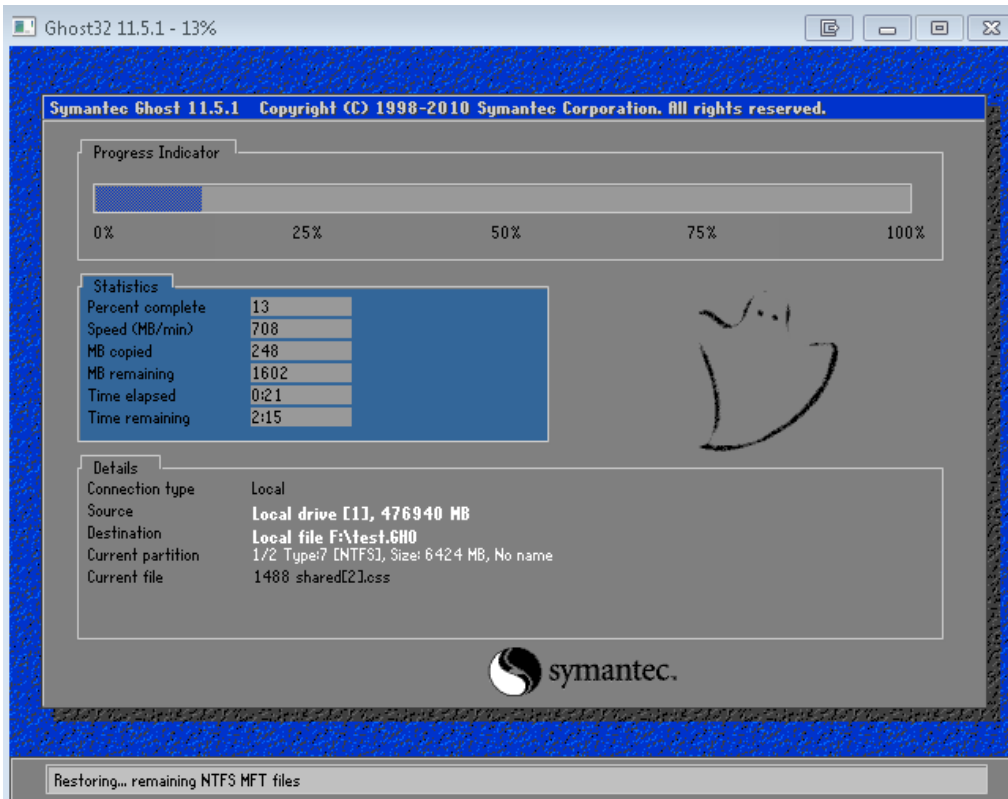
6. If the destination drive does not have enough space, the program will prompt the user to choose a compression rate. Select the appropriate rate. Choosing Fast will compress at a faster rate but the file size will be larger. Choosing High will take a longer time with a smaller file size output. The user will also have the option to compress the image file if there is enough room in the destination drive as well. Selecting No will have no compression and this can only be used if the destination drive has enough space.



7. A prompt will appear, select "Yes" to proceed with the image file creation.



8. Ghost will now go through the process of capturing the image. The progress is shown here.



9. After step 8 has finished, Symantec Ghost will have a popup prompt stating if the capture was successful. Turn off the CPU and pull out the USB storage device before restarting the CPU.