

# Coban Interview Room Setup Manual

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COBAN<sup>®</sup> Technologies Inc. 11375 West Sam Houston Parkway South, Suite 800 Houston, Texas 77031

Tel: 1-281-925-0488 Fax: 1-281-925-0535

http://www.cobantech.com

# Coban IP Interview Rooms

The Coban IP Interview Room System, developed by COBAN Technologies Inc<sup>®</sup>, Records, stores, manages and retrieves digital video and data. This manual is intended for use by Field Engineers to Mount and set up IP cameras to the Customers Requirements

## Camera Hardware

- 1. Mount Cameras, Connect and mount Microphones.
- Using a Lap Top and single P.O.E connect to camera by using Camera IP, user name – root, and password – coban, (if pre set up at office, IP will be on Camera box) Aim Camera and focus.
- 3. Note Camera IP and Location (Room identification)
- From Server Check firmware settings in cameras and make sure the camera can connect to Network share by user name – cobanip and password – Cobantech
- Refer to the "IP Interview Room Camera Setup" document for all firmware settings

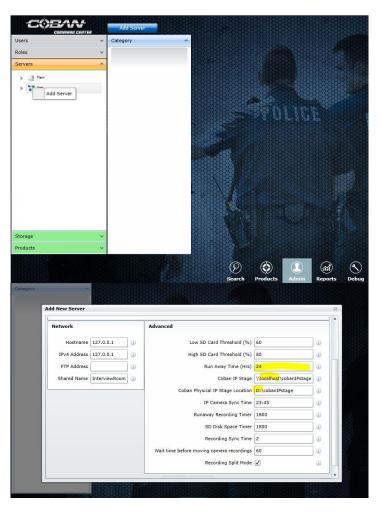
Before you begin. Determine Customer Needs. The number of Servers created in the App section will be determined by access restrictions to Live view and Control View. Each Server you create has a scope that will allow or restrict access to live view and control view of each group of cameras added to each server.

In Coban Command Center select the Admin tab, then on left select the server tab. Then right click on App. Select Add Server. Adding Servers

Name the server your adding using the group these cameras (Rooms) will be used by: for example CID Group, or Patrol Group, or Internal affairs.

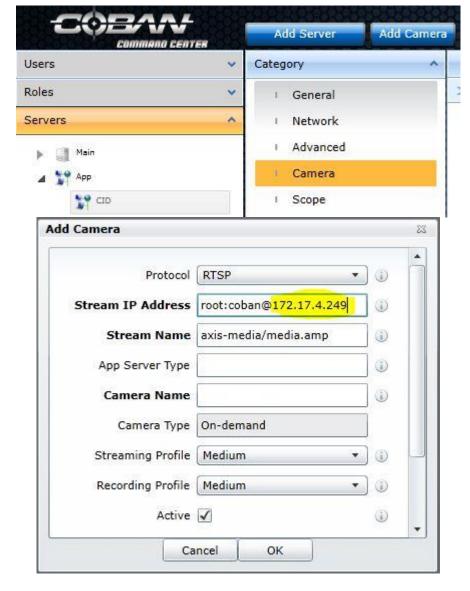
- 1. On the right of the Advanced section change the Run Away time to 12 or to customers request.
- 2. Change the Coban IP Stage Localhost to servers IP
- 3. Check the actual location on Customers Server for the correct drive letter for the cobanIPstage area. (Rarely will it be D)





#### Add Cameras to Server

1. Select Add Camera Button



- 1. Enter the Camera IP after the @ sign on the Stream IP Adress
- 2. Make sure the Camera Type is ON-Demand.
- 3. All other settings leave at default
- 4. Scroll down ... notice the default event and user. If customer uses integration with dvms wait until users are pushed down.
- 5. If the customer will not use integration select default event and user 1111 until you add other users
- 6. It is recommended to use room number for the Camera Name.

#### Note:

1. After all cameras are added you can always go back and edit camera settings by selecting Camera in Center Category section.

		Add Server	Add Camera					
Users	~	Category	^	-	ID	Protocol	IP Address	Stream
Roles	~	I General	1	>	1	RTSP -	root:coban@172.17.4.250	axis-m
Servers	^	I Network						
Main		I Advanced						
🔺 🔭 Арр		1 Camera						
CID		I Scope	-					

Before adding other servers and camera information always log out and sign back on, otherwise duplicate entries have been experienced in SQL.



# Creating Rooms in Products Section

- 1.Select Products at bottom of page.
- 2. Select Interview Room Tab on left side.
- 3. Select By room under Interview Room Tab.
- 4. Right click By Room and select Add Directory

CODARL	4/28/2015
Data Manager	
Interview Room	
By Room     Add Directory	
Body Camera	Legend: Available for recording Currently recording
	Open Search     Open

Creating Directories

1.Note Directory Name should be the server name you created for this group of cameras 2. Use Directory Name for the Description.

PADAAL				4/28/2015
Data Manager 😽				
Interview Room	CSC Directory	23		
▶ 陸By Room				
▶ By Location				
	Directory Name			
	Directory Description			
		_		
Body Camera Legend	ок	Cancel		
			User Preferences   Log out	······
			Logged in as: (coban) Admin, Coban	1 marcanal
	arch Products Admin	Reports Debug	v. 1.0.2.464	
Creating Room 1. Right click on Director		Data Manager	~	515- <b>55999999</b> 8888
and select Add Room.	y you just created	Interview Room	^	
2. Add all Rooms associa	ted with this	▲ Sy Room		
directory		Room1		
3. After all rooms are add	ed log off and log	Training Rm		
back on.		Body Camera	Add Directory Add Room Available for r	ecording 🙆 Currently recording
4. When entering Name a		<b>HINKNALLUNE</b>	Delete Directory	
Description either use			Search Products	Admin Reports Debug
to door or ask customer	how they identify		CSC Room	
the room. 5. Room Template		Data Manager Interview Room		
a. Single Camera room	n = 1X1	By Room	Room Name	
b. 2 or more Cameras		A LE CID	Room Description	
	L <sup>-</sup>	an Training Rm	Room Template	equal
		A By Location	3x3 -	equal
				1+2+3 2+1+3
			Search Products	Admin Reports Debug

### Define Room

- 1. In center section select Definition.
- 2. Under Camera Type select On Demand
- 3. Camera Name = Room Name
- 4. Select Server created for this group of cameras
- 5. Select camera (room name)
- 6. Discription = camera name
- 7. Before adding next camera in this group log off and log back on.

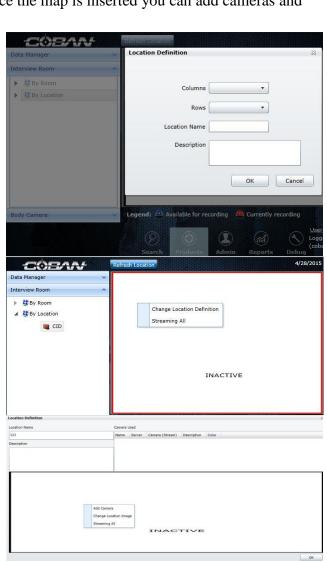
The By Location is not required however it does provide a visual look at all cameras by location map you insert. Typically the PD will have a facility map in a picture format or sometimes in a pdf witch you can take a snapshot and save as bit map or jpeg. Once the map is inserted you can add cameras and drag them to the location on the map.

- 1. Right click By location and select add location
- 2. If all rooms are located on one map select 1 column and 1 row. If there are 2 maps select 1 column and 2 rows.
- 3. Location name will be same as Directory name for By Room
- 4. Description will be same as Location Name

- 5. Right click in "WHITE" area on right and select Change Location Definition
- 6. To insert the map select Change Location Image. (Note until this bug is fixed you will have to do this twice for it to save the picture.
- 7. After the image of the map is saved add each camera and drag them to there location in relation to this map. (Note the cameras will show as blue when not recording and Red when recording.

Testing Recording

- 1. Find the streaming log. This log should be located at C:\Program Files (x86)\COBAN Technologies, Inc\Logs, however if you do not find it here locate the CobanVideos folder on the storage drive (?:\Cobanvideos\Streaming)
- 2. Rename the streaming log with todays date then Restart just the streaming service.
- 3. Open the newly created streaming log and check to see if it connected with all the cameras you added to the system. For every camera added it should have a line (Loaded Camera IP: root:coban@172.17.4.250, CameraName: room1, Server/Target Name: CID)
- 4. Contact Software to perform the DVMS integration. Report any errors that you experienced during testing.





### **DVMS** Intergration Setup

After Software Department updates and integrates DVMS with Coban Command Center you will need to make sure of a few changes.

- 1. Log into CCC and select Debug.
- 2. Make sure Operation Mode is set to Integrated Mode
- 3. Make sure Interview room is checked.



Integrated Mode

Navigate to the admin tab located at center bottom and select products on the far left column. Select Interview Room under Products then select Integrated Mode in the center category column.

- 1. Make sure than in the Integration Frequency drop down, Immediate is selected.
- 2. Edit the Files destination entry to include Videos. If this is not included the program can not reach the hdd directory in ftpvideos and videos will not be moved to DVMS.

Jsers	× ^	Category	Integration Mode:	$\sim$	
Roles Servers	* *	<ul> <li>General Settings</li> <li>Hotkey Bookmarks</li> </ul>	Integration Frequency	Immediate	• 0
Storage	*	Integrated Mode	Days to Reside in CCube Files Destination	15 \\172.17.4.2. <mark>\videos\</mark> tpvideos\hdd	0
Products	^		Last Update	3/18/2015 9:52:18 AM	0
▲ Interview Room			Last Update By	Coban Admin	0
By Room					
Data Manager ⊿ Body Camera					I
VieVu					
A Muvi					
WolfCom		1			
MolfCom					

**Role Creation** 

- 1. There are only 3 roles that need to be set up.
  - a. Admin This role is already created and is ready to add all specified members to this role.
- 2. Live View There is by default a officer role.
  - a. This is optional Rename and change description of this role to Live view. Since all viewing and burning of videos will be performed in DVMS we only need to give access to live view.

- b. Only check the select box under camera and the select box under room.
- c. By default the test account (1111) is a member of this role. Log off and back on as this user to verify this user can access and view the rooms you have created.

Jsers	*	Category	^ Admin	Admin											
Roles	^	I General	In Car Media	In Car Media											
🎠 Admin		Privileges	ileges Interview Room												
🎋 LiveView		Members	Last Update:	Last Update: 4/14/2015 1:53:46 PM Last Update By: Coban Admin											
🎘 LiveView w Control		Admin		Location			Camera			Room					
		Select		Select		0	Select		0	Select	V	0			
			Update		Update		0	Update		0	Update		0		
			Create		Create		0	Create		0	Create		0		
			Report					View All		0					
								View Own		0					
								Retain		0					
								Export		0					
Gervers	~							Play Back		0					
itorage	~							Local DVD		0					
Products	~							View Group		0					
roducts	× .					Contraction of the		Descrian		0			-		

- 3. Live View With Control
  - a. Optional Rename and change description of the Supervisor role to LiveView W Control
  - b. Make the same selection as above but add control on this role.
  - c. Be sure to remind the administrators they will need to add their personnel to a role before they will be able to log on and view the rooms.

Users	Y Ci	ategory	^ Admin			Location		Camera		Room	-
Roles	^	General	Select	E	0	Select	0	Select	?	Select	0
🔁 Admin		Privileges	Update	E	0	Update	0	Update	0	Update	0
🐴 LiveView		Members	Create		0	Create	0	Create	0	Create	0
A LiveView w Control			Report	E	?			View All	?		
1								View Own	?		
								Retain	?		
								Export	?		
								Play Back	?		
								Local DVD	?		
								View Group	?		
								Reassign	0		
								Server DVD	0		
ervers	~							Partial Export	?		
itorage	~							Control	?		
Products	~							Overrule	0		

After the Integrated mode is set up check that the events and users have pushed down from DVMS. All users that will be accessing the interview rooms need to be added to roles.

#### Events

- 1. Check that in DVMS all events that will be used for interview rooms have a check mark
- 2. Add any events in DVMS that are needed for interview rooms
- 3. Check that all newly created events are available in Coban Command Center

vent Type: DWI Description	on: þwi
torage Solution	
Primary Raid	Secondary Raid
Retain on disk/raid forever	Archive to Second Raid
Min. days to keep on Primary Raid: 3	Days to keep on Secondary Raid: 365
Max. days to keep on Primary Raid: 3650	
ape Library	Auto/Manual DVD
Archive to tape	Archive to DVD
Retain on tape forever	Auto Export
Number of days to keep on tape: 365	Auto Export
	Auto Export Setup
	Auto Export Setup
eration Settings	Auto Export Setup Priority Settings (0: highest)
eration Settings	
eration Settings ulti-Server Environment	Priority Settings (0: highest)
eration Settings Julti-Server Environment Copy videos to main server Push videos to DR site	Priority Settings (0: highest)
eration Settings Julti-Server Environment Copy videos to main server Push videos to DR site	Priority Settings (0: highest) Event selection list priority: 7
eration Settings fulti-Server Environment Copy videos to main server Push videos to DR site pplies To: In-car units	Priority Settings (0: highest) Event selection list priority: 7 In-Car Data Entry Options:
peration Settings Aulti-Server Environment Copy videos to main server Push videos to DR site Applies To:	Priority Settings (0: highest) Event selection list priority: 7 In-Car Data Entry Options: Require Case No Require Ticket No Require Offender Info
peration Settings Multi-Server Environment Copy videos to main server Push videos to DR site Applies To: In-car units Motorcyle units	Priority Settings (0: highest) Event selection list priority: 7 In-Car Data Entry Options: ♥ Require Case No ♥ Require Ticket No

Restricting access to rooms.

- 1. Note: if you have any group of rooms that need limited access remember you can use scope.
- 2. Remember once you change either Grant Control option or Grant Stream option, you have to specify who has access even though they may already be in a role with this right.

sers 👻	Category	^ Scope: CID	Scope: CID								
oles   ervers   Main  App  CID  bast bast bast bast bast bast	General	Grant Control Option Grant Control to IP(s) Grant Control to User(s) Grant Stream Option Grant Stream to IP(s) Grant Stream to User(s) Last Update Last Update By	User(s) only	9 9 9 9 9 9							
torage 🗸 🗸											

3. For example select and check box for each officer that has control of this group of cameras. Remember control only means they can start and stop recording from the PC.

Roles	General     Network     Advanced     Camera	Grant Control Option Grant Control to IP(s) Grant Control to User							0		
Main App	Advanced     Camera								20		
и ња Арр	1 Camera	Grant Control to User							0		
	The second s		er(s)		Baer, Mark +			0			
2.º.co		Grant Stream Op Ad	d User	s							
N 49 1 4 1	Scope	Grant Stream to	Add	User ID	Officer ID	Standard ID	Windows ID	Last Name	First Name	Middle Name	Title
N G test		Grant Stream to		1215	tb	tb		Ь	Terry		terry
		Last Update		1144	markb	markb		Baer	Mark		
				1145	MB239	mb239		Barron	Michael		Dete
		Last Update By		1065	JB301	jb301		Berg	Jeremy		Dete
				993	blb3083	blb3083		Bertuzzi	Bruno		
				1050	GB083	gb083		Biggs	Gerald		Dete
				1218	test_bobbyg	test_bobbyg		bobby	test		
torage 👻				1135	Iboni	Iboni		Boni	Lanny		
roducts 👻				1246	steveb	steveb		Bowen	Steve		
		0 0		1238	williamb	williamb		Boyte	William		Office

### **Final Testing**

- 1. Test using a account that is a member of live view role (officer by default) for all rooms created.
- 2. After testing all rooms check Streaming log for any errors and report to Software.

### Admin Training

- 1. Adding users in DVMS- Be sure customer understands that all users added in DVMS have to have Officer Only section at bottom of page filled out and that this name can not be changed.
- 2. Add users for the default users needed for each camera in CCube.
- 3. Remind Admin that all events that are added in DVMS need check box selected for Interview Room.
- 4. Show Admin how to search for videos in CCube. Tell them that this is only to search for video that may have not moved to DVMS.

Officer Training

1. Teach officers how to log on to CCube and access interview rooms. This is all the training that is required if they are using integration due to the fact all video search and burning is still performed in DVMS. DVMS refresh training should be covered for example, adding partner ID, editing meta data.

### **Client Installation**

- 1. Teach admin or IT to install
  - a. Silver light Note on 64bit machines we have experienced problems with the 64bit IE and 64bit silver light. When trying to run CCube and errors occur try the 32bit IE.
  - b. VLC vlc-2.0.5-win32
  - c. Registry file
  - d. Add Coban.pfx to Trusted Root Certification Authorities
  - e. Add Coban.pfx to Trusted Publishers
  - f. Add Coban Site to Trusted Sites
  - g. Add CCube site to compatibility view settings to IE 9 and 11. Note IE 10 has to passed QC.

Everything needed to set up camera firmware, install client and all help docs are located on the X drive under users Budm. X:\Users\BudM\IP Camera Setup Documents.

Also note the web client instructions and needed files are always located on the server... Locate the

inetpub directory normally at C:\inetpub\wwwroot\BOFusion\Documents\Web Client.