## **Operation guide: What is Active Case Management**

Active Case Management allows the administrators the ability to define and manage access rights on viewing a video through case numbers. It defines policies that extend or overwrite the traditional access rights such as a video's ownership right, and the right to "View all other videos":

- 1. Extend the traditional access rights by including additional users/groups to the case will grant these users/groups the ability to view the video.
- 2. Overwrite the traditional access rights by limiting the users/groups to the case will only allow these users/groups to view the videos of the case regardless of other viewing rights, such as the video's ownership right or "View all other videos" right.

When groups are included with the case, all users in the groups or parent groups are granted the access.

It also provides the ability to overwrite the video retention set by the department policies: when the case is active, the videos of the case will not be deleted from primary raid.